



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9628609  
**Procuring Entity** CITY OF PASIG  
**Title** Supply and Delivery of 730 Pads of Gate Pass for the City Veterinary Office  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 100-23-02-320	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b> Goods		
<b>Category:</b> Printing Services	<b>Bid Supplements</b>	2
<b>Approved Budget for the Contract:</b> PHP 73,000.00		
<b>Delivery Period:</b> 30 Day/s	<b>Document Request List</b>	11
<b>Client Agency:</b>		
<b>Contact Person:</b> ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461  bidsandawards@pasigcity.gov.ph	<b>Date Published</b>	01/04/2023
	<b>Last Updated / Time</b>	18/04/2023 19:43 PM
	<b>Closing Date / Time</b>	25/04/2023 17:00 PM

#### Description

Items Quantity / Units

- 1 GATE PASS  
 - Carbonless (white/Pink/Blue)  
 - 100s/pad  
 - Triplicated  
 - Sizes: 8.5 inches x 5 inches  
 - (Please see attached illustration) 730 Pads

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement  
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement \(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement%20Statement%20(Revised).docx))
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:  
TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:  
ATTY. JOSEPHINE C. LATI-BAGAOISAN  
BAC Chairperson

THRU:  
ATTY. PONCE MIGUEL D. LOPEZ  
Officer In Charge, Procurement Management Office  
4th Floor, Pasig City Hall,  
Caruncho Avenue,  
Pasig City

DATE : \_\_\_\_\_  
COMPANY'S NAME : \_\_\_\_\_  
PhilGEPS REFERENCE NUMBER : \_\_\_\_\_  
PROJECT TITLE : \_\_\_\_\_

**Remarks**

New closing date, April 25, 2023 at 5:00 PM

Please be guided accordingly

**Created by** ATTY. PONCE MIGUEL D. LOPEZ

**Date Created** 31/03/2023

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